

# HOW TO SETUP

 TentCraft | **MONARCHSTOREFRONT**

**Billboard Style Pop-Up Tent With 4-Legs**



**1**

Remove the tent from the shipping box and transit bag. Have two people stand on opposite sides of the tent. (If your setup includes a peak banner, install the hardware into the peak cap now.)

**2**

Have each person grab the scissor piece and walk backwards, gradually expanding the tent frame until you reach full extension.





- 3** Get under the tent and connect the two halves of the floating center poles.



- 4** Holding the tent down with your foot on the foot pad, press up on the scissor piece attached to the corner bracket as it slides up the leg and clicks into place. Repeat for remaining legs.



- 5** Get under the tent. Locate the valance straps in the center of each valance. Wrap the long end of the strap down and back up through the connecting element, then snap the buckle together.



- 6** Pull on the strap to tighten until the valance itself is taut. Repeat for the remaining straps. **(Remember to unbuckle these straps when taking the tent down.)**



- 7** Standing again by the tent leg with your foot on the foot pad (as in Step 4), extend the leg by pressing the push button in and pulling up on the leg until it snaps into place.



- 8** Repeat for this leg until you have reached desired height. Repeat for remaining legs.





## Wheel Kit Instructions



- 1** Each tent has designated foot pad guide holes to connect your Wheel Kit. Align the assembled Wheel Kit pegs with guide holes on a collapsed tent.



- 2** Firmly push Wheel Kit pegs into tent guide holes. You may need to adjust tent legs to align properly.



- 3** With Wheel Kit firmly in place, your tent can now be tilted at 45° and easily transported.